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Authorised Agent of WorkSafe Victoria



WorkCover Insurance 2024/25

010379 030 12-EML



DE NEEFE JOHN & FRANCIS XAVIER
PO BOX 454
KEW EAST VIC 3102

Date of Issue 6 July 2024

Employer Number 1843583



Online Employer Services

You can log in via:

worksafe.vic.gov.au/employer

Username: 1843583

Three steps to renew your WorkCover Insurance

Your 2024/25 Premium is \$418.14

The below amounts include your Premium plus any transactions detailed on page 2.

1 Step 1 - Check your remuneration[^] and select your payment option for 2024/25

OPTION A

Early Full Payment - 5% Discount

Amount Due **\$397.23**

Tax Invoice incl. GST of \$36.11

Due Date **19 August 2024**

OPTION B

Full Payment - 3% Discount

Amount Due **\$405.60**

Tax Invoice incl. GST of \$36.87

Due Date **1 October 2024**

OPTION C

Full Premium

Amount Due **\$418.14**

Tax Invoice incl. GST of \$38.01

Due Date **1 November 2024**

[^]Your remuneration is in the enclosed Notice of Premium, and can be updated by logging into Online Employer Services.
DID YOU KNOW You can remove your claims excess in 2024/25 by selecting the buy-out option before 1 August 2024.
For more information on buy-out, visit worksafe.vic.gov.au/insurance or contact us on the number above.

2 Step 2 - Pay your premium for 2024/25

Make a payment by logging in to Online Employer Services or by using one of the other Easy ways to pay.

3 Step 3 - Certify your remuneration for 2023/24

Certify your remuneration for 2023/24 by logging into Online Employer Services by 21 March 2025.

000000004/AN/01843583/ANBE - RNLSTD



WorkSafe Victoria is a trading name of the Victorian WorkCover Authority

Easy ways to pay

Funds Transfer



BSB No. **033000**
Account No. **227126**
Reference **1001843583**

VISA or MasterCard*



Online

Log in to Online Employer Services using your login details and select Pay my premium



Billor Code **7534**
Reference **18435831**



Phone

Call 1800 679 001 to pay over the phone
Reference 1201843583

*Visa or MasterCard payments of up to \$10,000 only

Your Transaction Details

The payment options shown on the previous page reflect the amount due for your 2024/25 premium, any adjustments and any other transactions that apply.

Tax Invoice

Victorian Workcover Authority ABN: 90 296 467 627

This is a tax invoice for the Option A or Option B discounted amount as shown below when payment is made by the relevant due date. Otherwise it is a tax invoice for Option C, the Full Premium amount. The total GST for this tax invoice, including any adjustment to GST on earlier premiums, is shown on the previous page.

OPTION A

Early Full Payment - 5% Discount	GST	Total Incl. GST
Annual Premium 24/25	\$38.01	\$418.14
Discount 5%	-\$1.90	-\$20.91
Discounted Premium	\$36.11	\$397.23

OR

OPTION B

Full Payment - 3% Discount	GST	Total Incl. GST
Annual Premium 24/25	\$38.01	\$418.14
Discount 3%	-\$1.14	-\$12.54
Discounted Premium	\$36.87	\$405.60

OR

OPTION C

Full Premium	GST	Total Incl. GST
Instalment Premium 24/25	\$38.01	\$418.14
Full Premium	\$38.01	\$418.14

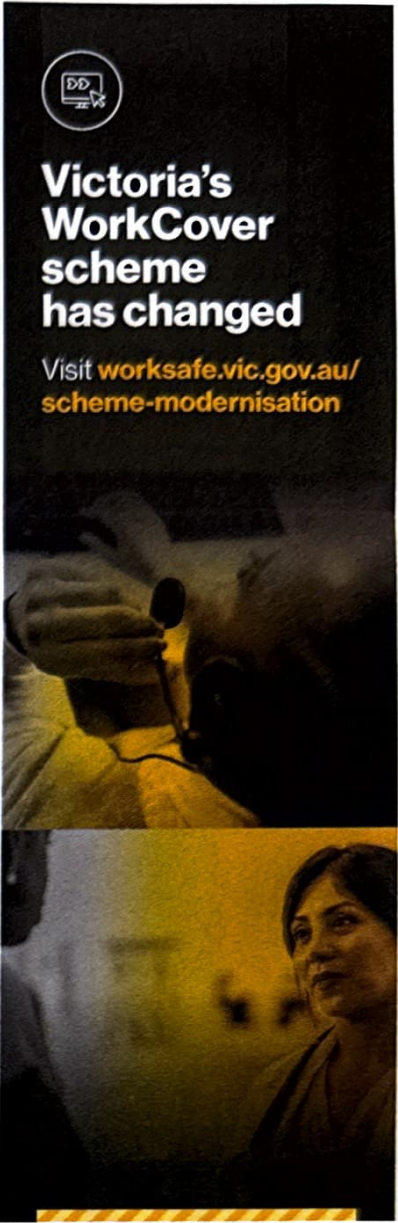
AND

Payments and Other Transactions (added to A, B or C)

	Opening Balance	\$344.85
18 Jul 23	Payment Received	-\$344.85
	Total Other Transactions	\$0.00

Employer Number

1843583




Your Notice of Premium

Premium notices state the premium payable including any adjustments for each financial year.

Employer Number

1843583

Notice of Premium			2024/25
WorkCover Premium	\$380.13	Date of Notice	6 Jul 2024
GST	\$38.01	Period of Cover	
Premium Payable for 2024/25	\$418.14	From:	1 Jul 2024
Your premium payable for 2024/25 is based on total remuneration of \$69,573 and your premium rate of 0.7030%.		To:	30 Jun 2025
		WorkCover Industry Classification	L67120 - Non-Residential Property Operators
		Industry Rate	0.7030%

Important Information

Premium Notices: Notices show the premium payable including adjustments for each financial year. Notices for 2014/15 and later years are issued under the *Workplace Injury Rehabilitation and Compensation Act 2013*.

Right of Review: If you consider the premium or penalty stated in a notice to be incorrect, you may request a review within 60 days from the date this notice was served, under

- Division 5 of the *Workplace Injury Rehabilitation and Compensation Act 2013* for the 2014/15 financial year and later financial years.

For more information on lodging a request for review, refer to worksafe.vic.gov.au/insurance.

You must let us know if...

- you change the structure of your business (e.g. from a partnership to a company) or the ownership changes
- the activities you undertake at any of your workplaces change
- you move locations, add new workplaces or cease to operate from workplaces
- your estimated remuneration increases by 20% or more from the remuneration used to calculate your premium
- your actual remuneration prior to 30 April is greater than the remuneration used to calculate your premium

These are some of the factors that can impact your WorkCover Insurance premium. Failure to advise us of changes within 28 days can result in penalties. For more information on your employer obligations, refer to worksafe.vic.gov.au/insurance.

How to update your details

You can update your details by using Online Employer Services. After logging in via worksafe.vic.gov.au/employer you can:

- change your contact details
- change your workplace address
- update your rateable remuneration
- tell us about any other change using the "Notify us of other changes" function.

You can also contact us via phone or email.

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